

SANTA CLARA VALLEY QUILT ASSOCIATION

STANDING COMMITTEE: Ways & Means

TERM: 1 to 2 years

Main objective: To produce revenue for Guild activities by collecting, storing, sorting, pricing, and selling quilt related items at the General Meetings to our members.

Necessary qualifications:

- Able to pick up and carry 35 pound boxes.
- Have storage room in your home or garage for 80 to 120, boxes, most *of which* are 10"H x 12W" X 16"D. There are a few Rubbermaid storage containers that are 66 gallon, 33 gallon, and 6 half a file box size.
- Vehicle large enough to bring, on average, 30 of these boxes to each meeting.
- Able to come to all General Meetings both morning and evening or two people working together so that both morning and evening meetings can be covered. Come to the meetings at least one hour early to set up the tables.
- Able to attend all Board Meetings on the Monday evening prior to the General Meetings.
- Chair or Co-Chair the Boutique Committee for the Quilt Show.

Collect donations at meetings and by appointment at home. Sort donations into appropriate categories. Price all non-fabric donations. Measure and price all fabric yardages. Bring items to be sold to General Meetings, set up and display for sale. Count and record the money earned by the end of the meeting and give it to the Treasurer before she departs.

The terms of this position are as follows: Terms beginning in an even calendar year (i.e.: 2006, 2008, etc.) are from July of the current year until November of the following year. In July you will begin working in the booth during the meetings with the current Board Member. In August and September you will begin meeting at the current Board Member's house for training and to familiarize yourself with the overall job duties. All boxes and supplies pertaining to the position will be transferred to the new member's house the weekend following the meeting in September or by October 1st. The new member will keep the boxes and supplies at her home until October 1st of the following year at the latest. The current Board Member will continue *to* help the new member at the meetings during the months of October and November if the new member requests her help.

Terms beginning in an odd numbered calendar year (i.e.: 2007, 2009, etc.) follow the above rules and they must also return to help Co-Chair the Boutique for the Quilt Show the following year-

The purpose of the above terms is to reduce the time one member has to store all the Ways & Means boxes to 12 months.

Revised 2006